

Production Book

I. Contributors

Name and role of individuals contributing to project

II. Statement

Minimum of 500 words expressing the vision for the project

III. Characters

Descriptions including their objectives and casting needs

IV. Script

V. Locations

Scout out locations and draw floor plan of each scene, include blocking notes as well as lighting plot (camera and lighting placements for each shot)

VI. Shot List

Including: camera angle, shot size, camera movement, blocking, storyboard

VII. Schedule

Schedule of the shoots: noting cast and crew, scene to be shot, location, and time

VIII. Contracts

Location and performer/subject agreements

IX. All Additional Project Materials