

Project Proposal

Title Page: Your Full Name, Date, Class Title, Project Title

I. Concept

Abstract/Summary of Thesis - approximately 100 words

II. Detailed Project Description

Synopsis of story, including your main character and the emotional arc (pattern of change) of that character, include intended audience - Minimum 1 ½ page, maximum 2 page

III. Goals

- A. List and explain objectives.
- B. What will your audience learn from this project?
- C. Why are you proposing this specific project?

IV. Resources

List all tools, software, supplies and budget needed

V. Research

A. Current Information

1. Filmmakers that have produced similar work (include examples)
2. Professionals and projects that inspired/influenced you to pursue this topic
3. Historical and current trends and context pertaining to this project
4. Related articles, books, web sites that you have read that have led you to this project

B. Anticipated Research

1. What information will you need to learn to create this documentary?
2. What questions do you intend to answer?

VI. Execution Schedule

A. Fully Detailed Calendar – REQUIRED to be considered

B. Estimated Preparation Duration & Total Project Effort Hours

Identify the estimated project duration and total estimated work effort hours. Document the basis of your estimates and the accuracy of the estimate by specifying a range around the estimate (e.g., 50 hours +/-10hours, 40 hours +/-25%)

VII. List of possible interview questions

IX. Attachments

Floor plans, images, storyboards, resources, etc.

Production Book

I. Contributors

Name and role of individuals contributing to project

II. Statement

Minimum of 500 words expressing the vision, style and approach of the project

III. Characters

Descriptions including their objectives

IV. Transcripts of interviews

V. Script

VI. Locations

Scout out locations and draw floor plan of each scene, include blocking notes as well as lighting plot (camera and lighting placements for each shot)

VII. Shot List

Including: camera angle, shot size, camera movement, blocking, storyboard

VIII. Schedule

Schedule of the shoots: noting cast and crew, scene to be shot, location, and time

IX. Contracts

Location and subject agreements